

**Public Document Pack**  
**MONMOUTHSHIRE COUNTY COUNCIL**

**Minutes of the meeting of Monmouthshire Farm School Endowment Trust held  
on Monday, 21st January, 2019 at 11.00 am**

**PRESENT:** County Councillors: A. Easson, D. Jones, P. Murphy  
County Councillor D. Havard, Mr. K. Backhouse

**OFFICERS IN ATTENDANCE:**

Matthew Jay	Accountancy Trainee
Nikki Wellington	Finance Manager
Nicola Perry	Senior Democracy Officer

**APOLOGIES:**

Councillors R. Edwards and M. Feakins

**1. Declarations of Interest**

County Councillor A. Easson declared a non-prejudicial interest in relation to item 8 as he has personal knowledge of an applicant, and had advised him to apply.

**2. To confirm and sign the minutes of the previous meetings of the Monmouthshire Farm School Endowment Trust**

The minutes were confirmed and signed by the Chair.

Councillor D. Havard asked that the Trust consider applications in relation to courses through Groundwork Wales.

**3. Monmouthshire Farm School Endowment Trust Fund - Annual Report year end 31st March 2018**

The Finance Manager presented the final accounts for the year end 2018.

We noted Cllr D. Edwards needs to be removed as is no longer trustee.

We had received £4876 from Roger Edwards Educational Trust Fund. Officers are discussing with Legal Department whether this can be challenged.

The Trust resolved to approve the accounts.

**4. Wales Audit Office - Annual Report 2017/18**

Noted.

**5. To discuss standardised funding allocation for set criteria**

The Trust discussed the options around standardising the amount of funds allocated for certain areas, eg. Laptops, travel, in order to create an element of consistency.

## MONMOUTHSHIRE COUNTY COUNCIL

### Minutes of the meeting of Monmouthshire Farm School Endowment Trust held on Monday, 21st January, 2019 at 11.00 am

It was agreed that finance officers will look at previous claims and identify trends. This would also give an idea of there will be a need to sell investments. It was suggested that travel be set at 45p per mile in line with HMRC. This will be discussed further at the next meeting.

- 6. To consider whether to exclude the press and public from the meeting during consideration of the following item of business in accordance with Section 100A of the Local Government Act 1972, as amended, on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 12 and 14 of Part 4 of Schedule 12A to the Act. (Proper Officer's view attached).**

We agreed to exclude press and public.

- 7. To consider a report by the Chief Officer for Children and Young People regarding applications received against the Trust Fund for the Academic Year 2018/19**

We considered 6 applications received against the Trust Fund, presented on behalf of the Chief Officer for Children and Young People.

The Committee was briefed on the monies available to allocate.

We resolved:

- i. That awards be made to the applicants, as agreed, subject to appropriate receipts and evidence of attendance being received.
- ii. To note that the total amount of funding awarded to students at today's meeting was £6111.

- 8. Date and time of the next meeting - Monday 22nd July 2019 at 11am**

Noted.

**The meeting ended at 11.40 am**